

NOTICE TO BIDDERS

“REROOFING PROJECT”

This is an official notice that sealed proposals will be received by The Delaware County Housing Authority, hereinafter referred to as “Owner”, at the Administrative Offices, located at 2401 S. Haddix Ave., Muncie, Indiana 47302, up to the hour of 2:00 P.M. on **August 18, 2016**, and then publicly opened and read aloud. A pre-bid conference will be held at the site, 2401 S. Haddix Ave., Muncie, Indiana 47302 at 2:00 P.M on **August 11, 2016**. The pre-bid conference is not mandatory, but highly recommended.

The project consists of **Reroofing multiple one and two story, single occupancy and duplex Apartment Units.**

Deliver three (3) complete sets of the required submittal forms in a sealed envelope or box clearly marked with the words “Reroofing Project - Bid Documents”, to the following address, The Delaware County Housing Authority, 2401 S. Haddix Ave., Muncie, Indiana 47302.

The Bidder must place on the outside of the envelope the following when submitting their bid: Company Name and Address.

On or after, **August 4, 2016**, bidders may purchase the Form of Bid, Bid Documents, Plans, Specifications, and Forms of Bid Bond, Performance Bond and Payment Bond, and other contract documents from the office of **Eastern Engineering**, 2810 N. Wheeling Ave., Muncie, IN 47304, Tel. 765-284-3119, Monday thru Friday – 8:00 am to 5:00 pm. Documents may be purchased as a complete set only.

Attention is called to the fact that no less than the minimum salaries and wages as set forth in the contract documents must be paid on this project. The contractors must take affirmative action to ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex, national origin, or familial status.

Each proposal for this **Reroofing Project** will be judged on its own merits. All bids are to furnish all labor, materials, tools, equipment, permits, and services necessary for the completion of the work specified, unless otherwise noted.

Each entity making a bid proposal shall request their insurance companies to mail direct to the Owner two (2) original copies of their “Certificate of Insurance”. Coverage should include general liability and workman’s compensation

The Owner shall have the right to:

Section 1-A
Notice to Bidders

- (1) Not accept any bid after the time of opening bids, during which time no bids shall be withdrawn;
- (2) At any time, reject any and/or all proposals;
- (3) Waive all informalities or irregularities in the bidding proposals and;
- (4) Award a contract for Reroofing at Middletown Gardens.

Each bidder must deposit with his/her bid security in the amount, form and Subject to the conditions provided in the Information for Bidders.

In the event a contract awardee (i.e., the bid proposer to whom the Owner awards a contract) fails to execute a contract within 15 calendar days after the contract has been presented to the awardee, the Owner may declare the bid non-responsive.

Each contract awardee will be required to furnish a Performance Bond in the amount of 100% of the contract sum in the form included in the specification manual, if the contract is in excess of \$100,000.00.

Signed at Muncie, Indiana this 4th day of August, 2016.

The Delaware County Housing Authority

Nome Marienau, Executive Director

FAIR HOUSING/EQUAL OPPORTUNITY AGENCY

The Delaware County Housing Authority

2401 S. Haddix Ave.

Muncie, Indiana 47302